



# THE COMMISSIONERS OF THURMONT

ORDINANCE 2021-05

## AN ORDINANCE TO ADOPT THE FISCAL YEAR 2021-2022 BUDGET OF THE TOWN OF THURMONT

**WHEREAS**, the Charter of the Town of Thurmont requires the budget of the Town of Thurmont be adopted in the form of an ordinance;

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE TOWN OF THURMONT:

Section 1. That the Fiscal Year 2021– 2022 Budget beginning July 1, 2021, a copy of which is attached is hereby adopted this \_\_\_ day of May, 2021 at a regularly scheduled town meeting.

Introduced: May 11, 2021

Adopted:

Effective: July 1, 2021

**ATTEST:**

**THE COMMISSIONERS OF THURMONT**

  
James C. Humerick, Jr.  
Chief Administrative Officer

  
John A. Kinnaird  
Mayor, Town of Thurmont



**FISCAL YEAR 2022 BUDGET  
ANNUAL BUDGET REPORT**

**FOR THE FISCAL YEAR**

**July 1, 2021 to June 30, 2022**

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## Mayor's Message

In accordance with The Charter of the Town of Thurmont, I am pleased to submit the proposed FY 2022 Budget. This coming year's budget once again reflects our long term objectives and aspirations for the Town of Thurmont.

It is difficult to describe the community impact of the past year. The effects of COVID-19 have been felt personally by every resident and every employee within our organization. We were faced with several budget factors that were beyond our control. One year ago, we prioritized our budget to focus on protecting health, and safety. The Town was the recipient of relief funding in FY21 that helped offset the costs associated with COVID-19. The FY 2022 budget is responsive to applying those principles that support a post-pandemic Thurmont. As of this date, the American Rescue Plan has been signed into law, which will provide additional aid to Thurmont to assist the Town through the economic disruption of the pandemic. To date, plans for this funding have not been finalized.

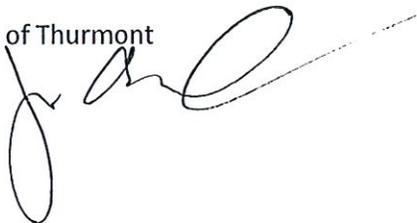
Proposed is a general fund budget of \$4,480,309. It is based on maintaining the existing municipal property tax rate of \$0.2992 per \$100 of assessed value for the third year. The budget across all funds, including water and sewer, and electric totals \$13,308,970. The FY 2022 budget uses resources wisely.

Our proposed CIP budget includes replacement of 2 vehicles, replacement of water lines on Old Prior Road, and upgrade to the SCADA system at the wastewater treatment plant. Another FY22 priority is the evaluation and assessment of all of the Town's information systems as we adjust to living and working virtually.

Putting the budget together was highly challenging as we continue in the midst of the pandemic. I hope this budget provides assistance to the community and offers the information and transparency needed to sustain the community to make Thurmont the perfect place to live and work.

Mayor John A. Kinnaird

Town of Thurmont

A handwritten signature in black ink, appearing to read 'John A. Kinnaird', written over the printed name and town name.

## Community Profile

Thurmont is a town in Frederick County, Maryland, United States. The population is approximately 6,700. The town is located in the northern part of Frederick County, approximately ten miles from the Pennsylvania border, along U.S. Highway 15. A designated "Main Street Maryland Community" the town works to preserve its historic downtown while retaining charm and proximity to nature – its motto is "The Gateway to the Mountains".

The "Gateway to the Mountains," Thurmont is where you'll find Cunningham Falls State Park and Catoctin Mountain Park. Thurmont is also home to Catoctin Colorfest, an arts and crafts festival that draws in about 125,000 people each autumn.

The Town of Thurmont provides the community with a full range of services. The Town is a responsible steward of its resources, and provides accountability for the disbursement of funds, financial reporting and asset management.

The Town helps expand, retain and attract businesses, oversees planning and permitting functions, and coordinates community events. Thurmont provides a clean, safe and well-maintained environment in our neighborhoods and community gathering places. The community receives public safety protection through the operation of the Town's police departments.

The Town administers the trash, recycling and yard waste collection program for the convenience of our customers. Residents and businesses are provided water, wastewater and electric services at competitive rates. Thurmont's infrastructure is well-maintained to ensure its longevity, and provide efficient operations.

In 2011 the Town of Thurmont celebrated its 260th anniversary. Originally incorporated as the Town of Mechanicstown in the early 1700s, industries were aplenty. Hunting Creek, a creek that runs through town, powered mills and the abundance of timber in the mountains provided wood for building and bark for tanneries. In the late 1800s the railroad added new industries such as coffin makers, pottery, and cigar-making. The railroad not only provided a means for artisans and craftsmen to ship freight and products to major cities, but also provided a means for city residents to escape the warmer temperatures and seek refuge in the mountains. Mechanicstown became a destination for sportsmen as well as summer boarders who would return year after year seeking the benefits from the cooler temperatures and fresh mountain air.

Thurmont is rich with open space and provides residents with ten parks including the first all-inclusive playground in the county along with the popular Thurmont Trolley Trail that takes you from East Main Street to the Thurmont Regional Library. Thurmont's beauty is complete with scenic views, wildlife, and nature. The Town of Thurmont has two impressive neighbors, Cunningham Falls State Park, and Catoctin Mountain Park home to the Presidential Retreat Camp David.

To prepare for the sustainability of Thurmont's future and quality of life, Thurmont is a Designated Sustainable Community from the Department of Community Housing and Development, and Sustainable Maryland Certified from the University of Maryland and Maryland Municipal League. These program certifications allow Thurmont to plan for the future to protect the environment, sustaining and

increasing a walkable community, a healthy economy by promoting local business to preserve business retention, attracting new businesses, and lastly, smart growth.

The town has worked to preserve the history, quality of life, and continues to retain the charm and proximity to nature that makes Thurmont the perfect place to live, work, or start a business.

## FY 22 Mayor's Proposed Budget

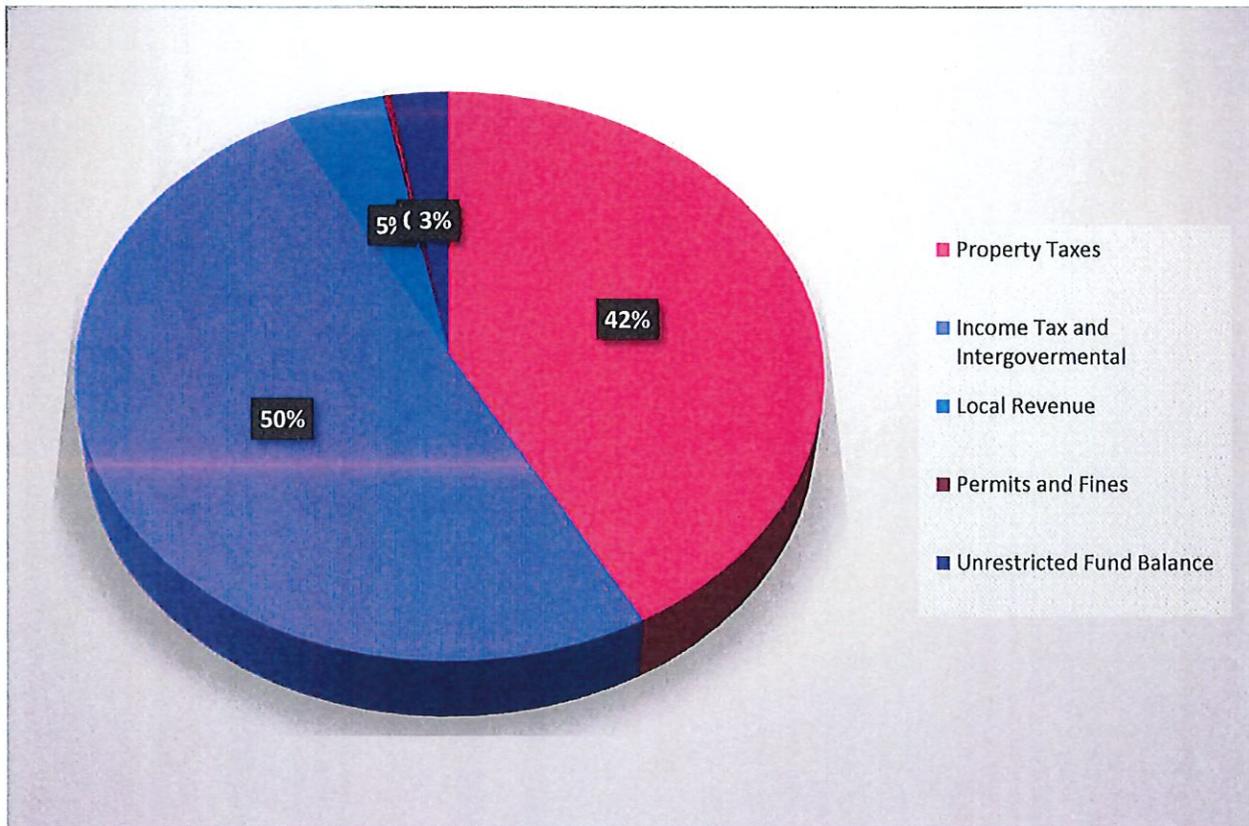
Fiscal Year	Estimated Assessed Value	Direct Tax Rate	Budgeted Revenue
2011	\$554,686,131	0.2515	\$1,394,890
2012	\$573,834,180	0.2524	\$1,448,276
2013	\$483,795,519	0.3084	\$1,492,220
2014	\$481,668,523	0.3090	\$1,488,254
2015	\$480,476,879	0.3103	\$1,490,798
2016	\$494,589,703	0.3017	\$1,492,380
2017	\$509,089,310	0.2931	\$1,492,226
2018	\$528,058,279	0.2849	\$1,504,355
2019	\$537,173,882	0.3041	\$1,633,546
2020	\$552,328,609	0.2992	\$1,652,719
2021	\$561,957,462	0.2950	\$1,657,775



## FY22 General Fund Budget Revenue Summary

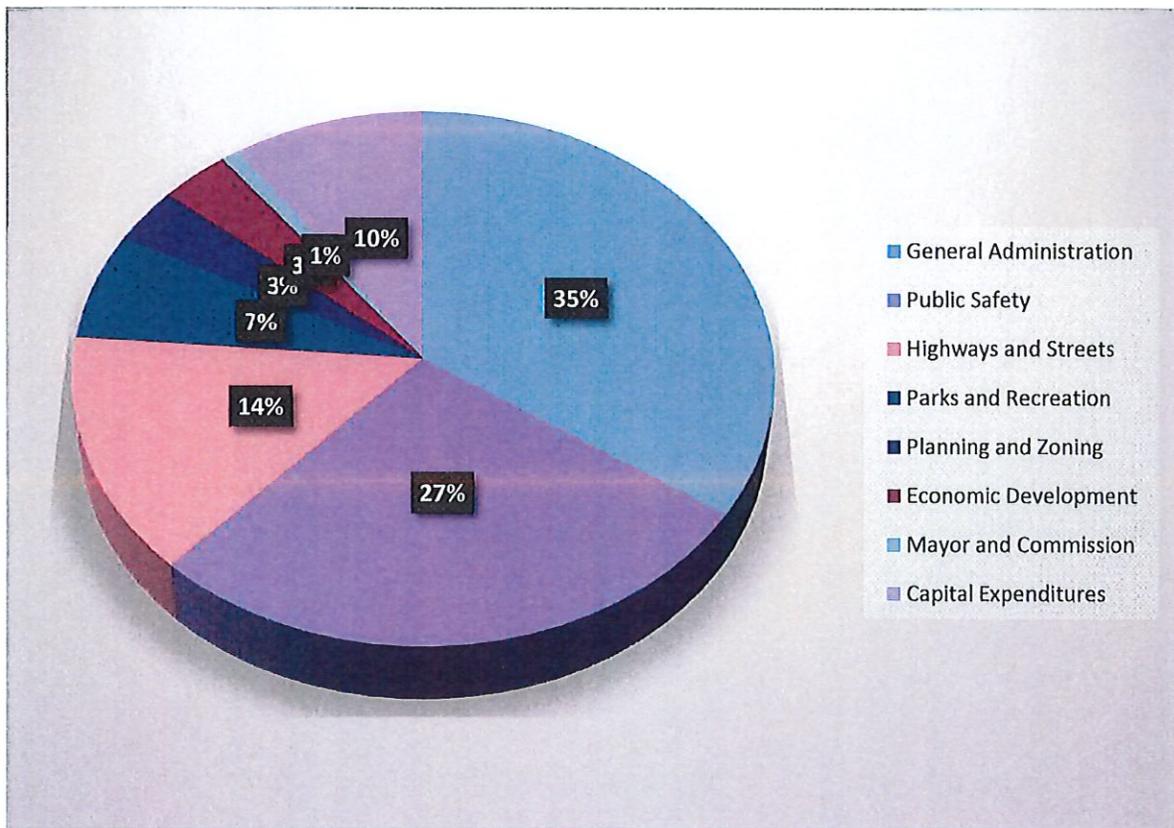
### Where the Money Comes from

Property Taxes	41.8%
Income Tax and Intergovernmental	50.2%
Local Revenue	4.5%
Permits and Fines	0.4%
Unrestricted Fund Balance	2.6%



## FY22 General Fund Budget Spending Breakdown for Each Tax Dollar Received

General Administration	35%
Public Safety	28%
Highways and Streets	15%
Parks and Recreation	6%
Planning and Zoning	3%
Economic Development	3%
Mayor and Commission	1%
Capital Expenditures	10%



**Town of Thurmont  
Budget  
Fiscal Year 2022  
For the Period July 1, 2021 to June 30, 2022**

**General Fund**

**Revenues**

Taxes	1,870,720
Intergovernmental	2,250,224
Local Revenue	203,080
Permits and Fines	17,000
Other Revenue	22,000
Use of Unrestricted Fund Balance	117,285
<b>Total General Fund Revenue</b>	<b>4,480,309</b>

**Expenditures**

Mayor and Commission	38,900
General Administration	1,551,492
Highways and Streets	650,003
Parks and Recreation	291,052
Public Safety	1,233,500
Planning and Zoning	154,300
Economic Development	132,500
Restricted for HUR Expenditures	250,000
<b>Total General Fund Expenditure</b>	<b>4,301,747</b>

**Operating Budget Excess** **178,562**

**Capital Budget**

Capital Budget	178,562
<b>Revenue over/ under Expenditures</b>	<b>-</b>

**Water Fund**

**Revenues**

Charges for Services	946,550
Other Revenue	48,623
<b>Total Water Fund Revenue</b>	<b>995,173</b>

**Expenditures**

Water Fund	735,290
<b>Total Water Fund Expenditures</b>	<b>735,290</b>

**Operating Budget Excess** **259,883**

**Capital Budget**

Capital Budget	254,300
<b>Revenue over/ under Expenditures</b>	<b>5,583</b>

**Wastewater Fund**

**Revenues**

Charges for Services	1,620,194
Other Revenue	41,050
<b>Total Wastewater Fund Revenue</b>	<b>1,661,244</b>

**Expenditures**

Wastewater Fund	1,417,983
<b>Total Wastewater Fund Expenditures</b>	<b>1,417,983</b>

**Operating Budget Excess** **243,261**

**Capital Budget**

Capital Budget	131,350
<b>Revenue over/ under Expenditures</b>	<b>111,911</b>

**Electric Fund**

**Revenues**

Charges for Services- Purchased Power	6,154,044
Other Revenue	18,200
<b>Total Electric Fund Revenue</b>	<b>6,172,244</b>

**Expenditures**

Purchased Power	4,435,384
Electric Fund	1,609,472
<b>Total Electric Fund Expenditures</b>	<b>6,044,856</b>

**Operating Budget Excess** **127,388**

**Capital Budget**

Capital Budget	127,388
<b>Revenue over/ under Expenditures</b>	<b>-</b>

TOWN OF THURMONT

FY 22

Combined Statement of Revenues and Expenditures  
For Fiscal Year 21-22

	Governmental Funds	Enterprise Funds	Combined Totals
<b><u>Revenues</u></b>			
Property Taxes	1,870,720		1,870,720
Intergovernmental Revenue and Taxes	2,250,224		2,250,224
Local Revenue	203,080		203,080
Permits and Fines	17,000		17,000
Other Revenue and Grants	22,000		22,000
Used of Unrestricted Fund Balance	117,285		117,285
Charges for Services		8,720,788	8,720,788
Other Revenue and Grants		107,873	107,873
	4,480,309	8,828,661	13,308,970
<b><u>Expenditures</u></b>			
Mayor and Commissioners	38,900		38,900
General Administration	1,551,492		1,551,492
Highways and Street	650,003		650,003
Parks and Recreation	291,052		291,052
Public Safety	1,233,500		1,233,500
Planning and Zoning	154,300		154,300
Economic Development	132,500		132,500
Operating Expenses		8,198,129	8,198,129
	4,051,747	8,198,129	12,249,876
Restricted HUR Projects	250,000		
Capital Outlay	178,562	513,038	691,600
	428,562	513,038	941,600
Total Expenditures	4,480,309	8,711,167	13,191,476
<b>Revenue Over/Under Expenditures</b>	-	<b>117,494</b>	<b>117,494</b>

**Commissioners of Thurmont**  
**Fiscal Year 21-22**  
**Budget General Fund**  
**May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>Income</b>				
<b>040 · Revenue</b>				
<b>070 · Tax Revenue</b>				
7040000 · Real Estate Tax	1,272,994	1,681,377	75.71%	1,744,720
7040001 · RE Tax Discount	-22,467	-25,000	89.87%	(26,000)
7040002 · Homeowner's Tax Credit	2,410	500	481.97%	2,000
7040010 · Personal Property Tax	138,204	140,000	98.72%	140,000
7040020 · Penalties & Int on Taxes	9,527	10,000	95.27%	10,000
<b>Total 070 · Tax Revenue</b>	1,400,669	1,806,877	77.52%	1,870,720
<b>071 · State and Governmental</b>				
7140100 · Amusement & Admin Tax	17,543	14,000	125.31%	15,000
7140120 · Financial Corp	996	996	100.0%	996
7140140 · Highway User Revenue	130,183	321,425	40.5%	301,357
7140150 · Hotel Rental Tax	5,670	30,000	18.9%	13,000
7140160 · Income Tax	405,249	805,000	50.34%	837,200
7140170 · Recycling Program	2,040	10,000	20.4%	18,000
7140180 · State Aid-Police Protect	32,306	63,779	50.65%	66,819
7140190 · Tax Equity	728,762	971,662	75.0%	984,852
7140200 · Trader's Licenses	665	13,000	5.11%	13,000
<b>Total 071 · State and Governmental</b>	1,323,412	2,229,862	59.35%	2,250,224
<b>080 · Grants</b>				
8040300 · Federal Grants	91,269	0	100.0%	
8040310 · Miscellaneous Grants	20,000	5,000	400.0%	5,000
8040320 · Police Grants	49,159	16,375	300.21%	17,000
<b>Total 080 · Grants</b>	160,428	21,375	750.54%	22,000

**Commissioners of Thurmont**  
**Fiscal Year 21-22**  
**Budget General Fund**  
**May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>095 · Other Local Revenue</b>				
6044200 · Impact Fees-Parks	3,000	0	100.0%	-
6144200 · Impact Fees-Roads	4,500	0	100.0%	-
9041100 · Cable TV Franchise	0	56,000	0.0%	58,000
9041300 · Community Park Rentals	1,730	4,500	38.44%	4,500
9041400 · Contract Work	400	5,000	8.0%	4,000
9041550 · EDC Special Events	50	2,500	2.0%	2,500
9041600 · Fundraisers & Special Events				
9041601 · Think Pink	528	0	100.0%	-
<b>Total 9041600 · Fundraisers &amp; Special Events</b>	<b>528</b>	<b>0</b>	<b>100.0%</b>	<b>-</b>
9041700 · Event Fees	0	2,000	0.0%	2,000
9041800 · Fines	1,861	1,000	186.05%	1,500
9042100 · Interest Earned	683	30,000	2.28%	1,000
9042200 · Late Fees	95	200	47.59%	200
9042300 · Local Licenses	0	300	0.0%	300
9042400 · Miscellaneous Revenue	3,698	1,000	369.81%	1,000
9042500 · Parking Meter Receipts	4,890	9,000	54.34%	7,500
9042600 · Permits - Zoning	6,750	5,000	135.0%	8,000
9042601 · Permits Colorfest	0	65,000	0.0%	65,000
9042602 · Permits-Community Garden	175	300	58.33%	300
9042608 · Speed Enforcement Revenue	5,139	0	100.0%	6,200
9042645 · Rent from Other Funds	0	37,560	0.0%	37,560
9042650 · Rental-109 Water St	7,290	9,720	75.0%	9,720
9042651 · Rental Income - 115 Water St	8,100	10,800	75.0%	10,800
9049999 · Use of Unrestricted Fund Balance	0	0	0.0%	117,285
<b>Total 095 · Other Local Revenue</b>	<b>48,889</b>	<b>239,880</b>	<b>20.38%</b>	<b>337,365</b>
<b>Total 040 · Revenue</b>	<b>2,933,398</b>	<b>4,297,994</b>	<b>68.25%</b>	<b>4,480,309</b>
<b>Total Income</b>	<b>2,933,398</b>	<b>4,297,994</b>	<b>68.25%</b>	<b>4,480,309</b>
<b>Gross Profit</b>	<b>2,933,398</b>	<b>4,297,994</b>	<b>68.25%</b>	<b>4,480,309</b>

**Commissioners of Thurmont**  
**Fiscal Year 21-22**  
**Budget General Fund**  
**May 11, 2021**

Expense	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>10 · Mayor &amp; Commissioners</b>				
<b>10.51 · Mayor &amp; Commissioner Expense</b>				
1050200 · Salaries	20,625	27,500	75.0%	27,500
1054100 · Convention Expense	-80	4,400	-1.82%	4,400
1054250 · Election Expense	0	0	0.0%	6,000
1054700 · M&C Operating Materials	0	1,000	0.0%	1,000
<b>Total 10.51 · Mayor &amp; Commissioner Expense</b>	<b>20,545</b>	<b>32,900</b>	<b>62.45%</b>	<b>38,900</b>
<b>Total 10 · Mayor &amp; Commissioners</b>	<b>20,545</b>	<b>32,900</b>	<b>62.45%</b>	<b>38,900</b>
<b>12 · Administration</b>				
<b>12.51 · General Administrative Salaries</b>				
1250000 · Salaries	27,450	134,000	20.49%	139,500
1250100 · Overtime	0	1,000	0.0%	1,000
<b>Total 12.51 · General Administrative Salaries</b>	<b>27,450</b>	<b>135,000</b>	<b>20.33%</b>	<b>140,500</b>
<b>12.52 · Payroll Taxes</b>				
1250500 · Payroll Taxes - Employer	113,048	128,000	88.32%	127,948
1250800 · Unemployment Taxes	2,724	2,000	136.21%	3,000
<b>Total 12.52 · Payroll Taxes</b>	<b>115,772</b>	<b>130,000</b>	<b>89.06%</b>	<b>130,948</b>
<b>12.53 · Employee Benefits</b>				
1250400 · Health Insurance	243,457	418,149	58.22%	451,601
1250600 · Retirement-Employer	243,690	234,000	104.14%	260,000
1250900 · Worker's Comp	19,481	52,000	37.46%	34,000
<b>Total 12.53 · Employee Benefits</b>	<b>506,628</b>	<b>704,149</b>	<b>71.95%</b>	<b>745,601</b>

**Commissioners of Thurmont  
Fiscal Year 21-22  
Budget General Fund  
May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>12.54 · General Administrative Exp</b>				
1254910 · Senior Tax Credit	2,281	6,000	38.01%	6,000
1255300 · Special Events	1,474	5,000	29.47%	4,000
1257000 · Advertising	774	3,000	25.79%	3,000
1257100 · Bad Debt Expense	0	2,000	0.0%	-
1257150 · Bank & Payroll Fees	3,443	4,500	76.52%	5,000
1257200 · Collections Expense	0	500	0.0%	-
1257250 · Donations & Contributions	28,250	60,500	46.69%	61,000
1257251 · Thurmont Addiction Comm Expense	0	1,000	0.0%	1,000
1257300 · Dues and Subscriptions	7,652	9,000	85.02%	9,000
1257450 · Office Expense	31,387	45,000	69.75%	45,000
1257460 · Property Tax Expense	3,192	5,000	63.83%	5,000
<b>Total 12.54 · General Administrative Exp</b>	<b>78,453</b>	<b>141,500</b>	<b>55.44%</b>	<b>139,000</b>
<b>12.55 · Professional Fees</b>				
1257400 · IT Expense	21,149	30,000	70.5%	40,000
1258000 · Audit	9,065	10,000	90.65%	10,000
1258200 · Legal	12,433	20,000	62.17%	20,000
1258900 · Misc. Professional Services	9,831	5,000	196.62%	5,000
1259000 · New Circulator Bus Shared Costs	0	10,000	0.0%	-
1259100 · MS4 Requirements	22,813	34,500	66.13%	34,500
<b>Total 12.55 · Professional Fees</b>	<b>75,292</b>	<b>109,500</b>	<b>68.76%</b>	<b>109,500</b>

**Commissioners of Thurmont**  
**Fiscal Year 21-22**  
**Budget General Fund**  
**May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>12.56 · General Expense</b>				
1254300 · Employee Relations	1,716	14,000	12.26%	18,000
1254550 · Insurance	19,319	22,000	87.81%	23,540
1254700 · Materials & Supplies	2,185	2,000	109.24%	2,000
1254710 · Meetings, Travel, & Training	956	2,000	47.82%	2,000
1254800 · R & M-Building	12,821	22,000	58.28%	22,000
1254866 · R & M-Senior Center	0	1,000	0.0%	1,000
1254915 · Senior Center Contractual	0	1,500	0.0%	1,000
1255750 · Travel Expense	0	1,000	0.0%	1,000
1257900 · Utilities-Electric/W&S	7,579	13,000	58.3%	12,000
1257901 · Utilities-Telephone	3,235	6,000	53.91%	6,000
<b>Total 12.56 · General Expense</b>	<b>47,810</b>	<b>84,500</b>	<b>56.58%</b>	<b>88,540</b>
<b>12.57 · Other Expense</b>				
1259150 · Debt Service	14,284	202,034	7.07%	191,810
1259300 · Interest Expense	5,476	6,154	88.98%	5,593
<b>Total 12.57 · Other Expense</b>	<b>19,760</b>	<b>208,188</b>	<b>9.49%</b>	<b>197,403</b>
<b>Total 12 · Administration</b>	<b>871,165</b>	<b>1,512,837</b>	<b>57.59%</b>	<b>1,551,492</b>

**Commissioners of Thurmont**  
**Fiscal Year 21-22**  
**Budget General Fund**  
**May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>20. · Planning &amp; Zoning</b>				
<b>20.3 · P &amp; Z Professional Fees</b>				
2058905 · Town Planner	23,641	48,900	48.35%	56,000
<b>Total 20.3 · P &amp; Z Professional Fees</b>	23,641	48,900	48.35%	56,000
<b>20.51 · P &amp; Z Payroll Expenses</b>				
2050000 · Salaries	55,693	72,138	77.2%	73,000
2050100 · Salaries/OT	756	1,800	41.97%	1,800
2050105 · Commission Stipends-PZ & BZA	800	5,000	16.0%	5,000
<b>Total 20.51 · P &amp; Z Payroll Expenses</b>	57,249	78,938	72.52%	79,800
<b>20.54 · P &amp; Z Operating Expenses</b>				
2054017 · Code Remediation Expense	450	2,000	22.5%	2,000
2054019 · Master Plan Costs	25,727	20,000	128.64%	10,000
2054700 · Materials & Supplies	1,215	4,000	30.37%	4,000
2054710 · Meetings, Travel & Training	285	500	57.0%	500
2057000 · Advertising	186	2,000	9.32%	2,000
<b>Total 20.54 · P &amp; Z Operating Expenses</b>	27,863	28,500	97.77%	18,500
<b>Total 20. · Planning &amp; Zoning</b>	108,753	156,338	69.56%	154,300

**Commissioners of Thurmont**  
**Fiscal Year 21-22**  
**Budget General Fund**  
**May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>30. · Economic Development</b>				
<b>30.51 · ED Payroll Expense</b>				
3050000 · Salaries	50,218	66,084	75.99%	80,000
3050100 · Salaries/OT	4,389	4,000	109.72%	-
<b>Total 30.51 · ED Payroll Expense</b>	54,607	70,084	77.92%	80,000
<b>30.54 · ED Operating Expense</b>				
3054540 · Hotel Revenue Expense	8,025	30,000	26.75%	13,000
3054700 · Materials & Supplies	5,334	6,500	82.06%	9,000
3054710 · Meetings, Travel & Training	157	2,000	7.85%	2,000
3054760 · Promotions & Marketing	14,240	19,000	74.95%	22,000
3055300 · Special Events	2,015	3,000	67.16%	6,500
3058901 · Facade Grant Expense	6,792	0	100.0%	-
<b>Total 30.54 · ED Operating Expense</b>	36,563	60,500	60.43%	52,500
<b>Total 30. · Economic Development</b>	91,170	130,584	69.82%	132,500

**Commissioners of Thurmont**  
**Fiscal Year 21-22**  
**Budget General Fund**  
**May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>40. Public Safety</b>				
<b>40.51 Public Safety Payroll Expense</b>				
4050000 Salaries	623,142	903,000	69.01%	910,300
4050100 Salaries/OT	33,316	50,000	66.63%	50,000
<b>41.51 Crossing Guard</b>				
4150000 Salaries	2,730	24,000	11.37%	23,500
<b>Total 41.51 Crossing Guard</b>	2,730	24,000	11.37%	23,500
<b>Total 40.51 Public Safety Payroll Expense</b>	659,188	977,000	67.47%	983,800
<b>40.54 Public Safety Operating Expense</b>				
4054000 Ammunition	0	2,000	0.0%	2,500
4054020 Communications	17,472	21,000	83.2%	21,000
4054022 Community Events	410	1,500	27.34%	2,000
4054030 Contractual	9,145	12,500	73.16%	12,500
4054300 Employee Relations	522	1,000	52.18%	3,000
4054400 Equipment	9,828	19,000	51.73%	19,000
4054550 Insurance-Liability	19,436	38,000	51.15%	35,500
4054560 K-9 Expense	2,760	5,000	55.2%	5,000
4054700 Materials & Supplies	1,483	3,200	46.33%	3,200
4054710 Meetings, Training & Education	3,553	10,000	35.53%	7,000
4054780 Recruitment	792	5,000	15.84%	3,000
4054800 R & M-Buildings	5,708	10,000	57.08%	10,000
4055750 Travel Expense	0	3,000	0.0%	3,000
4056100 Uniforms	10,175	15,000	67.83%	15,000
4056200 Vehicle Expense-Fuel	18,768	36,000	52.13%	36,000
4056250 Vehicle Expense-R & M	10,489	30,000	34.96%	30,000
4057300 Dues & Subscriptions	1,338	4,000	33.45%	4,000
4057450 Office Expense	4,210	8,000	52.63%	8,000
4057900 Utilities-Electric/W&S	8,906	12,000	74.22%	12,000
4057901 Utilities-Telephone	13,269	20,000	66.35%	18,000
<b>Total 40.54 Public Safety Operating Expense</b>	138,264	256,200	53.97%	249,700
<b>Total 40. Public Safety</b>	797,452	1,233,200	64.67%	1,233,500

**Commissioners of Thurmont  
Fiscal Year 21-22  
Budget General Fund  
May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>60 · Parks &amp; Recreation</b>				
<b>60.51 · Parks &amp; Rec Payroll Expenses</b>				
6050000 · Salaries	80,110	103,200	77.63%	95,252
6050100 · Salaries/OT	8,995	10,000	89.95%	10,000
6050101 · Colorfest Overtime	0	4,500	0.0%	4,500
<b>Total 60.51 · Parks &amp; Rec Payroll Expenses</b>	<b>89,105</b>	<b>117,700</b>	<b>75.71%</b>	<b>109,752</b>
<b>60.54 · Parks &amp; Rec Operating Expense</b>				
6054015 · Colorfest Expenses	0	55,000	0.0%	55,000.00
6054025 · Community Garden Expense	1,189	1,500	79.25%	1,500.00
6054700 · Materials & Supplies	3,875	8,000	48.43%	8,000.00
6054750 · Mowing-Contract	31,210	77,000	40.53%	75,000.00
6054755 · Playground Inspections	0	8,800	0.0%	8,800.00
6054861 · R & M - Community Park	5,717	6,000	95.28%	8,000.00
6054862 · R & M-Eyler Road Park	2,624	5,000	52.48%	5,000.00
6054863 · R & M-Memorial Park	844	1,000	84.42%	1,000.00
6054864 · R & M-East End	6,644	4,000	166.1%	4,000.00
6054866 · R & M- Parks, General	7,314	8,000	91.43%	10,000.00
6055660 · Summer Program Expense	1,921	5,000	38.42%	5,000.00
<b>Total 60.54 · Parks &amp; Rec Operating Expense</b>	<b>61,337</b>	<b>179,300</b>	<b>34.21%</b>	<b>181,300</b>
<b>Total 60 · Parks &amp; Recreation</b>	<b>150,442</b>	<b>297,000</b>	<b>50.65%</b>	<b>291,052</b>

**Commissioners of Thurmont**  
**Fiscal Year 21-22**  
**Budget General Fund**  
**May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>61 - Streets</b>				
<b>61.51 - Streets Salaries</b>				
6150000 - Salaries	48,448	179,000	27.07%	138,003
6150100 - Salaries/OT	2,815	5,000	56.29%	5,000
6150700 - Salaries-Snow Removal	12,180	20,000	60.9%	20,000
6150710 - Salaries-Snow Removal OT	16,522	20,000	82.61%	20,000
6154300 - Employee Relations	308	2,000	15.41%	2,000
<b>Total 61.51 - Streets Salaries</b>	80,272	226,000	35.52%	185,003
<b>61.54 - Streets Operating Expense</b>				
6154010 - Christmas Decorations	722	2,500	28.87%	2,500
6154700 - Materials & Supplies	9,021	12,000	75.18%	15,000
6154815 - R & M-Equip	5,275	6,500	81.15%	6,500
6154835 - R & M-Streets & Alleys	4,539	36,000	12.61%	36,000
6154850 -Recycling Fees	0	0	0.0%	18,000
6154867 - Sanitation	102,525	138,000	74.29%	134,000
6155200 - Snow Removal & Salt Supplies	594	20,000	2.97%	20,000
6155400 - Storm Water Management	5,200	1,000	520.0%	5,000
6155600 - Street Lighting	37,755	60,000	62.93%	57,000
6155650 - Street Signs	8,487	10,000	84.87%	10,000
6155700 - Tipping Fees	98,696	125,000	78.96%	125,000
6155745 - Traffic Control	0	2,000	0.0%	3,000
6156200 - Vehicle Expense-Fuel	7,947	12,000	66.23%	13,000
6156250 - Vehicle Expense-R & M	23,938	17,000	140.81%	20,000
<b>Total 61.54 - Streets Operating Expense</b>	304,697	442,000	68.94%	465,000
<b>Total 61 - Streets</b>	384,969	668,000	57.63%	650,003
<b>Total General Fund Operating Expenditures</b>	2,424,496	4,030,859		4,051,747
<b>Revenue Over/Under Expenditures</b>	508,902	267,135		428,562
<b>Restricted for Highway User Revenue Projects</b>				-250,000
<b>Available for Capital Improvements</b>				178,562

**Commissioners of Thurmont  
Fiscal Year 21-22  
Budget General Fund  
May 11, 2021**

	July-March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
1254008 · GF Admin Capital Expenditures	1,246			
1254027 · GF Admin CIP	53,372	0		
4054008 · Public Safety Capital Expense	96,020	6,900		
6054008 · Parks & Rec Capital Expense	54,308	0		
6054027 · Parks CIP	8,746	30,000		
6154008 · Highway User Funding	78,608	229,000		
6154008 · Streets Capital Expense	1,750			
<b>Total 61.99 · Capital Expenditures &amp; CIP</b>	<b>294,049</b>	<b>265,900</b>		
<b>Total Expense</b>	<b>2,718,545</b>	<b>4,296,759</b>		
<b>Net Income</b>	<b>214,853</b>	<b>1,235</b>		

Town of Thurmont  
FY 22  
Capital Budget by Fund

**General Fund Capital**

	<u>Department</u>	<u>Description</u>	<u>Additional Information</u>	<u>Total Cost of</u>		
				<u>Project</u>	<u>Grant Funding</u>	<u>Town Funding</u>
1	Administration	Emergency Generator	FEMA Mitigation Grant - to be Installed at Town Hall	39,500	26,420	13,080
2	Parks & Recreation	Eyler Road Park Building	Concession Stand/ Press box- Program Open Space Grant	72,000	53,875	18,125
3	Administration	Public Works Building	Addition of a new restroom and upgrades to current	10,000		10,000
4	Parks & Recreation	Tree Program	Community Park Tree Maintenance Program	30,000		30,000
5	Parks & Recreation	Woodland Park Playground	Phase II Upgrades - Continuance of Entire Playground Replacement			
6	Administration	Thurmont Boulevard	Preliminary Costs of Acquisition & Construction			
7	Public Safety	Vercada Outdoor Camera System	7 Outdoor Cameras with zoom lens and 7 Software Licenses	21,553	9,802	11,751
8	Public Safety	Ford Explorer	Replaces 2009 Crown Victoria- Includes Vehicle Equipping	44,000		44,000
9	Public Safety	Body Worn Camera	Beginning of Capital Savings	10,000		10,000
10	Streets and Roads	Skid Loader	Kubota model cab unit			
			80" Low Profile Bucket, 72" Rotary Cutter, Chains Front and Rear, Protective Cab Door	41,606		41,606
			Minus Trade In \$10,500			
<b>Total General Fund</b>				<b>\$ 268,659</b>	<b>\$ 90,097</b>	<b>\$ 178,562</b>

<b>Funding Available from Operating Budget Surplus</b>	<b>\$ 61,277</b>
<b>Funding Available from Use of Unrestricted Fund Balance</b>	<b>\$ 117,285</b>
<b>Total Revenues Over/ Under Expenditures Operating and Capital Budget</b>	<b>\$ -</b>

**Commissioners of Thurmont  
Fiscal Year 2021-22 Budget  
Water Fund  
May 11, 2021**

	Jul - March 25, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>Income</b>				
<b>040 · Revenue</b>				
<b>62.41 · Fees for Service - Water</b>				
6244400 · Reconnection Fees	0.00	1,500.00	0.0%	1,500
6244500 · Water - Metered	704,932.75	922,000.00	76.46%	945,050
<b>Total 62.41 · Fees for Service - Water</b>	<b>704,932.75</b>	<b>923,500.00</b>	<b>76.33%</b>	<b>946,550</b>
<b>62.42 · Charges for Building</b>				
6244000 · Connection Fees	5,000.00	0.00	100.0%	0
6244200 · Impact Fees	8,655.00	0.00	100.0%	0
<b>Total 62.42 · Charges for Building</b>	<b>13,655.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>0</b>
<b>62.43 · Contract Work</b>				
6244300 · Lease Income	29,682.89	39,185.00	75.75%	39,973
<b>Total 62.43 · Contract Work</b>	<b>29,682.89</b>	<b>39,185.00</b>	<b>75.75%</b>	<b>39,973</b>
<b>62.44 · Miscellaneous Revenue</b>				
6242100 · Interest Earned - Water	368.76	13,000.00	2.84%	400
6242200 · Late Fees- Water	4,158.96	7,500.00	55.45%	7,000
6242400 · Miscellaneous Revenue - Water	332.21	0.00	100.0%	0
6248200 · Service Line Contract Royalties	1,157.29	1,250.00	92.58%	1,250
<b>Total 62.44 · Miscellaneous Revenue</b>	<b>6,017.22</b>	<b>21,750.00</b>	<b>27.67%</b>	<b>8,650</b>
<b>Total 040 · Revenue</b>	<b>754,287.86</b>	<b>984,435.00</b>	<b>76.62%</b>	<b>995,173</b>
<b>Total Income</b>	<b>754,287.86</b>	<b>984,435.00</b>	<b>76.62%</b>	<b>995,173</b>

**Commissioners of Thurmont  
Fiscal Year 2021-22 Budget  
Water Fund  
May 11, 2021**

Expense

62. Water

62.51 Salaries - Water

6250000 Salaries

6250100 Salaries/OT

6250200 Salaries-M&C

6250300 Salaries-Office

Total 62.51 Salaries - Water

62.52 Payroll Taxes - Water

6250500 Payroll Taxes- Employer

6250800 Unemployment Taxes

Total 62.52 Payroll Taxes - Water

62.53 Employee Benefits

6250400 Health Insurance

6250600 Retirement - Employer

6250900 Worker's Comp Insurance

Total 62.53 Employee Benefits

62.54 General Operating Exp - Water

6254030 Contractual

6254100 Convention Expense

6254300 Employee Relations

6254710 Meetings, Travel & Training

6256200 Vehicle Expense-Fuel

6256250 Vehicle Expense-R & M

6256300 Water Tank Maint. Contract

6257250 Donations & Contributions

6257900 Utilities-Electric/W&S

Total 62.54 General Operating Exp - Water

	Jul - March 25, 2021	FY21 Budget	% of Budget	FY22 Budget
6250000 Salaries	95,767.31	160,700.00	59.59%	172,099
6250100 Salaries/OT	13,901.26	20,000.00	69.51%	15,000
6250200 Salaries-M&C	3,333.36	4,950.00	67.34%	4,950
6250300 Salaries-Office	33,098.92	45,000.00	73.55%	45,500
Total 62.51 Salaries - Water	146,100.85	230,650.00	63.34%	237,549
6250500 Payroll Taxes- Employer	10,892.59	18,452.00	59.03%	19,004
6250800 Unemployment Taxes	265.10	1,000.00	26.51%	1,000
Total 62.52 Payroll Taxes - Water	11,157.69	19,452.00	57.36%	20,004
6250400 Health Insurance	38,242.95	56,540.00	67.64%	61,063
6250600 Retirement - Employer	65,209.51	63,500.00	102.69%	45,495
6250900 Worker's Comp Insurance	8,080.25	13,600.00	59.41%	13,000
Total 62.53 Employee Benefits	111,532.71	133,640.00	83.46%	119,558
6254030 Contractual	1,896.68	3,000.00	63.22%	3,000
6254100 Convention Expense	0.00	3,000.00	0.0%	3,000
6254300 Employee Relations	76.50	4,800.00	1.59%	7,000
6254710 Meetings, Travel & Training	170.00	2,000.00	8.5%	5,000
6256200 Vehicle Expense-Fuel	2,967.02	4,500.00	65.93%	4,500
6256250 Vehicle Expense-R & M	2,463.22	3,000.00	82.11%	3,000
6256300 Water Tank Maint. Contract	30,793.86	31,000.00	99.34%	46,000
6257250 Donations & Contributions	0.00	15,000.00	0.0%	15,000
6257900 Utilities-Electric/W&S	34,632.02	50,000.00	69.26%	50,000
Total 62.54 General Operating Exp - Water	72,999.30	116,300.00	62.77%	136,500

**Commissioners of Thurmont  
Fiscal Year 2021-22 Budget  
Water Fund  
May 11, 2021**

	Jul - March 25, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>62.55 · Materials &amp; Supplies- Water</b>				
6254570 · Lab Testing	6,860.78	10,000.00	68.61%	13,000
6254700 · Materials & Supplies	2,738.92	10,000.00	27.39%	12,000
6254810 · R & M-Distribution System	15,730.27	35,000.00	44.94%	35,000
6254840 · R & M-Treatment Plant	14,929.50	17,000.00	87.82%	20,000
6256000 · Treatment Plant - Chem & Suppl	16,334.18	30,000.00	54.45%	30,000
<b>Total 62.55 · Materials &amp; Supplies- Water</b>	<b>56,593.65</b>	<b>102,000.00</b>	<b>55.48%</b>	<b>110,000</b>
<b>62.56 · Administrative Expense - Water</b>				
6254550 · Insurance-Liability	7,923.00	9,000.00	88.03%	9,630
6257000 · Advertising	668.00	500.00	133.6%	500
6257150 · Bank & Payroll Fees	3,274.24	7,000.00	46.78%	5,000
6257200 · Collection Expense	0.00	2,000.00	0.0%	2,000
6257300 · Dues & Subscriptions	400.00	1,000.00	40.0%	1,000
6257450 · Office Expense	9,798.66	11,000.00	89.08%	11,000
6257901 · Utilities-Telephone	3,126.78	6,000.00	52.11%	8,000
<b>Total 62.56 · Administrative Expense - Water</b>	<b>25,190.68</b>	<b>36,500.00</b>	<b>69.02%</b>	<b>37,130</b>
<b>62.57 · Professional Fees - Water</b>				
6257400 · IT Expense	9,271.23	14,100.00	65.75%	22,000
6258000 · Audit	2,652.00	3,100.00	85.55%	3,100
6258100 · Engineering	0.00	10,000.00	0.0%	10,000
6258200 · Legal	0.00	3,000.00	0.0%	3,000
6258900 · Misc. Professional Fees	17,915.22	5,000.00	358.3%	5,000
<b>Total 62.57 · Professional Fees - Water</b>	<b>29,838.45</b>	<b>35,200.00</b>	<b>84.77%</b>	<b>43,100</b>
<b>62.58 · Other Expense - Water</b>				
6257245 · Debt Service	26,024.48	26,024.00	100.0%	26,175
6259150 · Interest Paid-Bond	3,105.42	5,900.00	52.63%	5,274

**Commissioners of Thurmont  
Fiscal Year 2021-22 Budget  
Water Fund  
May 11, 2021**

	Jul - March 25, 2021	FY21 Budget	% of Budget	FY22 Budget
Total 62.58 · Other Expense - Water	29,129.90	31,924.00	91.25%	31,449
Total Water Operating Expenditures	482,543.23	705,666.00		735,290
Revenue Over/Under Expenditures- Available for Capital Improvements	271,744.63	278,769.00		259,883
<u>Capital Improvement Expenditures</u>				
62.59 · Capital Exp & Depr - Water				
6254008 · Capital Expense	17,301.87	57,000.00		70,000
6254027 · Construction in Progress	2,733.00	110,000.00		184,300
Total 62.59 · Capital Exp & Depr - Water	20,034.87	167,000.00		254,300
Total Water Operating & Capital Expenditures	502,578.10	872,666.00		989,590
Revenue Over/ Under Expenditures After Capital	251,709.76	111,769.00		5,583

Town of Thurmont  
 FY 21  
 Capital Budget  
 Water Fund

**Water Fund Capital**

Old Pryor Road Project	Total Project \$470,000- \$350,000 Loan	Town Funding	120,000
Hunting Creek Drive Treatment Plant	High Service Pump #2	Service and Repair	25,000
Well #8	Communication Upgrade	Auto Dialer and Wireless Signal System	11,000
Hunting Creek Drive Treatment Plant	Communication Upgrade	Auto Dialer and Message View Panel	8,300
Well #3 Pump and Motor	Replacements	Current Pump and Motor 25-30 Yrs.	20,000
Hypochlorite Metering Pumps	2 Spare Pumps for the Treatments Plant		10,000
Meter Inventory	Replenish Inventory Stock		20,000
Truck #802/ 2007	Add to Capital Reserve	Eventual Replacement	25,000
Water/Sewer Rate Analysis/ Information Systems Evaluation	Water Share of Cost		15,000

**Total Water Fund** **\$ 254,300**

**Commissioners of Thurmont  
Fiscal Year 2021-22 Draft Budget  
Wastewater Fund  
April 27, 2021**

	Jul - March 25, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>Income</b>				
<b>040 · Revenue</b>				
<b>080 · Grants</b>				
8040330 · State Grants	292,548.00	30,000.00	975.16%	30,000
<b>Total 080 · Grants</b>	292,548.00	30,000.00	975.16%	30,000
<b>63.41 · Fees for Service - Sewer</b>				
6344600 · Sewer Service	1,188,194.30	1,600,000.00	74.26%	1,620,194
<b>Total 63.41 · Fees for Service - Sewer</b>	1,188,194.30	1,600,000.00	74.26%	1,620,194
<b>63.42 · Charges for Building - Sewer</b>				
6344200 · Impact Fees	7,050.00	0.00	100.0%	0
<b>Total 63.42 · Charges for Building - Sewer</b>	7,050.00	0.00	100.0%	0
<b>63.44 · Miscellaneous Revenue - Sewer</b>				
6342100 · Interest Earned - Sewer	33.89	1,200.00	2.82%	300
6342200 · Late Fees - Sewer	6,022.92	10,000.00	60.23%	9,500
6348200 · Service Line Contract Royalties	1,157.28	1,250.00	92.58%	1,250
<b>Total 63.44 · Miscellaneous Revenue - Sewer</b>	7,214.09	12,450.00	57.94%	11,050
<b>Total 040 · Revenue</b>	1,495,006.39	1,642,450.00	91.02%	1,661,244
<b>Total Income</b>	1,495,006.39	1,642,450.00	91.02%	1,661,244
<b>Gross Profit</b>	1,495,006.39	1,642,450.00	91.02%	1,661,244

**Commissioners of Thurmont  
Fiscal Year 2021-22 Draft Budget  
Wastewater Fund  
April 27, 2021**

Expense	Jul - March 25, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>63. Sewer</b>				
<b>63.51 Salaries - Sewer</b>				
6350000 Salaries	185,199.23	275,000.00	67.35%	280,000
6350100 Salaries/OT	18,322.07	25,000.00	73.29%	25,000
6350200 Salaries-M&C	3,333.36	4,950.00	67.34%	4,950
6350300 Salaries-Office	16,762.35	23,000.00	72.88%	27,000
<b>Total 63.51 Salaries - Sewer</b>	<b>223,617.01</b>	<b>327,950.00</b>	<b>68.19%</b>	<b>336,950</b>
<b>63.52 Payroll Taxes - Sewer</b>				
6350500 Payroll Taxes- Employer	18,519.17	26,236.00	70.59%	26,956
6350800 Unemployment Taxes	340.20	500.00	68.04%	500
<b>Total 63.52 Payroll Taxes - Sewer</b>	<b>18,859.37</b>	<b>26,736.00</b>	<b>70.54%</b>	<b>27,456</b>
<b>63.53 Employee Benefits - Sewer</b>				
6350400 Health Insurance	58,778.34	93,170.00	63.09%	100,624
6350600 Retirement - Employer	65,732.26	60,000.00	109.55%	62,780
6350900 Worker's Comp Insurance	5,925.81	10,500.00	56.44%	9,500
<b>Total 63.53 Employee Benefits - Sewer</b>	<b>130,436.41</b>	<b>163,670.00</b>	<b>79.7%</b>	<b>172,904</b>
<b>63.54 General Operating Exp - Sewer</b>				
6354030 Contractual	9,828.66	10,000.00	98.29%	10,000
6354100 Convention Expense	0.00	3,000.00	0.0%	3,000
6354300 Employee Relations	76.50	4,700.00	1.63%	7,000
6354700 Materials & Supplies	5,451.79	12,000.00	45.43%	12,000
6354710 Meetings, Travel & Training	317.00	2,000.00	15.85%	2,000
6354815 R & M-Equip	3,882.61	9,000.00	43.14%	9,000
6354825 R & M-PLC	2,850.57	7,500.00	38.01%	7,500
6355000 Sludge Hauling	50,951.54	65,000.00	78.39%	85,000
6356200 Vehicle Expense-Fuel	3,685.23	7,000.00	52.65%	7,000
6356250 Vehicle Expense-R & M	2,209.66	5,000.00	44.19%	5,000
6357250 Donations & Contributions	0.00	15,000.00	0.0%	15,000
6357900 Utilities-Electric/W&S	73,420.30	115,000.00	63.84%	108,000
<b>Total 63.54 General Operating Exp - Sewer</b>	<b>152,673.86</b>	<b>255,200.00</b>	<b>59.83%</b>	<b>270,500</b>
<b>63.55 Material &amp; Supplies - Sewer</b>				
6354570 Lab Testing	9,794.79	9,500.00	103.1%	12,000
6354820 R & M-Lines	4,300.00	5,000.00	86.0%	5,000
6354840 R & M-Treatment Plant	17,220.81	40,000.00	43.05%	40,000
6356000 Treatment Plnt Chem & Supplies	19,039.70	25,000.00	76.16%	29,000
<b>Total 63.55 Material &amp; Supplies - Sewer</b>	<b>50,355.30</b>	<b>79,500.00</b>	<b>63.34%</b>	<b>86,000</b>

**Commissioners of Thurmont  
Fiscal Year 2021-22 Draft Budget  
Wastewater Fund  
April 27, 2021**

	Jul - March 25, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>63.56 · Administrative Expense - Sewer</b>				
6354550 · Insurance-Liability	24,082.00	24,000.00	100.34%	25,680
6357000 · Advertising	0.00	1,000.00	0.0%	1,000
6357150 · Bank & Payroll Fees	3,114.86	5,000.00	62.3%	5,000
6357200 · Collection Expense	0.00	2,000.00	0.0%	2,000
6357300 · Dues & Subscriptions	0.00	1,000.00	0.0%	1,000
6357450 · Office Expense	9,684.74	14,000.00	69.18%	14,000
6357901 · Utilities-Telephone	7,174.22	9,000.00	79.71%	9,600
<b>Total 63.56 · Administrative Expense - Sewer</b>	<b>44,055.82</b>	<b>56,000.00</b>	<b>78.67%</b>	<b>58,280</b>
<b>63.57 · Professional Fees</b>				
6357400 · IT Expense	11,839.48	14,100.00	83.97%	26,000
6358000 · Audit	2,653.00	3,100.00	85.58%	3,100
6358100 · Engineering	0.00	2,000.00	0.0%	2,000
6358200 · Legal	0.00	3,000.00	0.0%	3,000
6358900 · Misc. Professional Fees	0.00	4,000.00	0.0%	4,000
<b>Total 63.57 · Professional Fees</b>	<b>14,492.48</b>	<b>26,200.00</b>	<b>55.32%</b>	<b>38,100</b>
<b>63.58 · Other Expense - Sewer</b>				
6357245 · Debt Service	431,419.06	431,419.00	100.0%	350,561
6359300 · Interest Expense	85,342.65	86,849.00	98.27%	77,232
<b>Total 63.58 · Other Expense - Sewer</b>	<b>516,761.71</b>	<b>518,268.00</b>	<b>99.71%</b>	<b>427,793</b>
<b>Total Wastewater Operating Expenditures</b>	<b>1,151,251.96</b>	<b>1,453,524.00</b>		<b>1,417,983</b>
<b>Revenue Over/ Under Expenditures</b>	<b>343,754.43</b>	<b>188,926.00</b>		<b>243,261</b>
<b>Available for Capital Improvements</b>				
<u>Capital Improvement Expenditures</u>				
<b>63.59 · Capital Exp &amp; Depr. - Sewer</b>				
6354008 · Capital Expense	0.00	22,000.00		37,350
6354027 · Construction in Progress	526,041.00	93,000.00		94,000
<b>Total 63.59 · Capital Exp &amp; Depr. - Sewer</b>	<b>526,041.00</b>	<b>115,000.00</b>		<b>131,350</b>
<b>Total 63. · Sewer Operating and Capital Expenditures</b>	<b>1,677,292.96</b>	<b>1,568,524.00</b>		<b>1,549,333</b>
<b>Revenue Over/ Under Expenditures After Capital</b>	<b>-182,286.57</b>	<b>73,926.00</b>		<b>111,911</b>

Town of Thurmont  
 FY 22  
 Capital Budget  
 Wastewater Fund

**Waste Water Fund Capital**

Plant Control Upgrade	SCADA System	Current System is 9 years old	80,000
		Per Estimate MES is requiring 3rd Party	
Thermal Effluent Impact Study	Hunting Creek to Complete MBSS Permit	Inspector	14,000
Sludge Adjustment Plate	Current Plate is rusted		6,700
Water/Sewer Rate Analysis/ Information Systems Evaluation	Water Share of Cost		15,000
Hach Spectrophotometer	Used for Lab Testing of Effluent	Test Results are EPA approved. Can be used for permitting requirements.	15,650
<b>Total Waste Water Fund</b>			<b>\$ 131,350</b>

**Commissioners of Thurmont**  
**Fiscal Year 21-22 Budget Electric Fund**  
**May 11, 2021**

	Jul - March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>Income</b>				
<b>040 · Revenue</b>				
<b>64.41 · Fees for Service - Electric</b>				
6444700 · Electric- Commercial	234,185	353,834	66.2%	342,793
6444800 · Electric - Industrial	154,779	271,004	57.1%	237,196
6444900 · Electric-Residential 1	190,615	262,390	72.6%	264,957
6445000 · Electric-Residential 4	615,398	921,489	66.8%	863,497
6445100 · Electric-Street Lights	13,439	14,942	89.9%	14,983
6445110 · Electric-Outdoor Lights	8,123	12,184	66.7%	12,184
6445200 · Fuel Cost Adjustment	3,019,136	4,621,962	65.3%	4,418,434
<b>Total 64.41 · Fees for Service - Electric</b>	<b>4,235,675</b>	<b>6,457,805</b>	<b>65.6%</b>	<b>6,154,044</b>
6454770 · Purchased Power	3,111,708	4,681,926	66.5%	4,435,384
<b>Total Gross Operating Margin</b>	<b>1,123,967</b>	<b>1,775,879</b>		<b>1,718,660</b>
<b>64.44 · Miscellaneous Revenue-Electric</b>				
8040330 · State Grants	22,840	0		
6442200 · Late Fees - Electric	10,764	15,500	69.4%	17,000
6441505 · Discount-Env Trust Fund	55	0	100.0%	0
6442100 · Interest Earned - Electric	17	2,500	0.7%	200
6442705 · Sales Tax Allowance	704	500	140.8%	1,000
<b>Total 64.44 · Miscellaneous Revenue-Electric</b>	<b>34,380</b>	<b>18,500</b>	<b>185.8%</b>	<b>18,200</b>
<b>Total 040 · Revenue</b>	<b>1,158,347</b>	<b>1,794,379</b>	<b>64.6%</b>	<b>1,736,860</b>
<b>Total Income</b>	<b>1,158,347</b>	<b>1,794,379</b>	<b>64.6%</b>	<b>1,736,860</b>
<b>Gross Profit</b>	<b>1,158,347</b>	<b>1,794,379</b>	<b>64.6%</b>	<b>1,736,860</b>

**Commissioners of Thurmont**  
**Fiscal Year 21-22 Budget Electric Fund**  
**May 11, 2021**

Expense

64 - Electric

64.51 - Salaries - Electric

6450000 - Salaries

156,378      256,500      61.0%      270,363

6450100 - Salaries/OT

4,571      8,000      57.1%      8,000

6450200 - Salaries-M&C

13,125      17,600      74.6%      17,600

6450300 - Salaries-Office

236,901      304,000      77.9%      310,000

Total 64.51 - Salaries - Electric

410,974      586,100      70.1%      605,963

64.52 - Payroll Taxes - Electric

6450500 - Payroll Taxes- Employer

15,548      46,888      33.2%      48,477

6450800 - Unemployment Taxes

447      1,500      29.8%      1,500

Total 64.52 - Payroll Taxes - Electric

15,995      48,388      33.1%      49,977

64.53 - Employee Benefits - Electric

6450400 - Health Insurance

26,324      48,400      54.4%      52,272

6450600 - Retirement - Employer

79,742      79,000      100.9%      78,400

6450900 - Worker's Comp Insurance

11,852      28,280      41.9%      21,000

Total 64.53 - Employee Benefits - Electric

117,918      155,680      75.7%      151,672

64.54 - General Operating Exp-Electric

6454030 - Contractual

1,897      2,000      94.8%      4,000

6454100 - Convention Expense

0      4,500      0.0%      4,500

6454300 - Employee Relations

77      6,800      1.1%      9,000

6454710 - Meetings, Travel & Training

0      8,000      0.0%      2,000

6456200 - Vehicle Expense-Fuel

4,896      9,000      54.4%      10,000

6456250 - Vehicle Expense-R & M

8,809      13,000      67.8%      13,000

6457900 - Utilities-Electric/W&S

4,300      11,000      39.1%      9,000

Total 64.54 - General Operating Exp-Electric

19,978      54,300      36.8%      51,500

**Commissioners of Thurmont**  
**Fiscal Year 21-22 Budget Electric Fund**  
**May 11, 2021**

	Jul - March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>64.55 · Material &amp; Supplies - Electric</b>				
6454600 · Main Line Transformers	9,082	16,000	56.8%	16,000
6454700 · Materials & Supplies	7,774	18,000	43.2%	18,000
6454810 · R & M-Distribution System	17,946	30,000	59.8%	30,000
6454815 · R & M-Equip	2,535	6,000	42.3%	6,000
6454830 · Electric Poles	0	6,000	0.0%	6,000
6455600 · Street Lighting	13,341	30,000	44.5%	30,000
<b>Total 64.55 · Material &amp; Supplies - Electric</b>	<b>50,679</b>	<b>106,000</b>	<b>47.8%</b>	<b>106,000</b>
<b>64.56 · Administrative Expense-Electric</b>				
6454550 · Insurance-Liability	11,331	12,840	88.2%	13,739
6454790 · Rent Lieu of Taxes	0	36,000	0.0%	36,000
6457000 · Advertising	193	2,000	9.6%	2,000
6457150 · Bank & Payroll Fees	10,560	20,000	52.8%	20,000
6457200 · Collection Expense	2,035	2,000	101.7%	2,000
6457250 · Donations & Contributions	0	15,000	0.0%	15,000
6457300 · Dues & Subscriptions	0	1,000	0.0%	1,000
6457450 · Office Expense	18,443	20,000	92.2%	20,000
6457901 · Utilities-Telephone	3,443	6,000	57.4%	5,000
<b>Total 64.56 · Administrative Expense-Electric</b>	<b>46,004</b>	<b>114,840</b>	<b>40.1%</b>	<b>114,739</b>
<b>64.57 · Professional Fees - Electric</b>				
6457395 · Contract Emergency Response	0	3,000	0.0%	3,000
6457400 · IT Expense	11,920	14,100	84.5%	33,000
6458000 · Audit	6,005	7,000	85.8%	7,000
6458100 · Engineering	0	10,000	0.0%	10,000
6458200 · Legal	0	10,000	0.0%	10,000
6458900 · Misc. Professional Fees	70,973	120,000	59.1%	110,000
<b>Total 64.57 · Professional Fees - Electric</b>	<b>88,898</b>	<b>164,100</b>	<b>54.2%</b>	<b>173,000</b>

**Commissioners of Thurmont**  
**Fiscal Year 21-22 Budget Electric Fund**  
**May 11, 2021**

	Jul - March 31, 2021	FY21 Budget	% of Budget	FY22 Budget
<b>64.58 · Other Expense - Electric</b>				
6457245 · Debt Service	93,720	325,720	28.8%	296,262
6457350 · Interest Exp-Cust Deps	545	1,000	54.5%	1,000
6459150 · Interest Paid-Bond	24,182	97,601	24.8%	59,359
<b>Total 64.58 · Other Expense - Electric</b>	<b>118,448</b>	<b>424,321</b>	<b>27.9%</b>	<b>356,621</b>
<b>Total Electric Fund Operating Expense</b>	<b>868,894</b>	<b>1,653,729</b>	<b>52.5%</b>	<b>1,609,472</b>
<b>Revenue Over/ Under Expenditures</b>	<b>289,454</b>	<b>140,650</b>		<b>127,388</b>
<b>Available for Capital Improvements</b>				
<b>64.59 · Capital Exp and Depreciation Expense</b>				
6454008 · Capital Expense	91,885	51,800	177.4%	35,500
6454027 · Construction in Progress	12,148	68,000	17.9%	91,888
<b>Total 64.59 · Capital Exp and Depreciation- E</b>	<b>104,033</b>	<b>119,800</b>		<b>127,388</b>
<b>Total 64 · Total Electric Operating and Capital Expenditures</b>	<b>972,926</b>	<b>1,773,529</b>	<b>54.9%</b>	<b>1,736,860</b>
<b>Revenue Over/ Under Expenditures After Capital</b>	<b>185,421</b>	<b>20,850</b>		<b>0</b>

Town of Thurmont  
FY 22  
Capital Budget by Fund

<u>Electric Fund Capital</u>	<u>Description</u>	<u>Additional Information</u>
Portable Meter Tester	Tester to include software and USB device	12,500
Meters - Inventory	Replenish Inventory	13,000
Transformer Rebuild	Transformer Rebuild and Repair	10,000
Moser Road Substation	Capital Reserve Savings for Upgrades and Repairs	91,888
<b>Total Electric Fund</b>		<b>\$ 127,388</b>